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| | **Ditholwana Ts`a Rena Trust**<br>*IT 003925/2016(G)*<br>124 Silverfern Office Park Suite 5<br>Thabo Mbeki drive Mokopane<br>0600 |

**DITHOLWANA TS`A RENA TRUST FRQ:006/10/2026**

**REQUEST FOR QUOTATIONS FROM SUITABLY SERVICE PROVIDERS : 200 CHAIRS FOR DITHOLWANA TS`A RENA TRUST AGM MEETINGS**

**NB: Please note that each company can only select one service to supply of the Trust for the day in order to allow for maximum participation of local small and medium enterprises, Quotations need to be submitted.**

**Ditholwana Ts`a Rena Community Development Trust will be hosting AGM Meeting in order to provide feedback to its communities of both Mapela and Mokopane. Therefore Ditholwana Ts`a Rena Trust, hereby request experienced service providers to submit quotations to supply the services listed below:**

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| **RFQ NUMBER** | **REF 005/2026** |
| **DESCRIPTION OF GOODS/SERVICES** | **200 CHAIRS (SEE BELOW SPECIFICATIONS)** |
| **OPENING DATE** | **20th of October 2026** |
| **CLOSING DATE** | **3rd of November 2026** |
| | Company Profile which includes but not limited to; brief background and history of the organization, company structure (organogram), resources, contact details including physical location and other relevant information |
| | Valid Trading Company Certificate |
| | Valid original Tax Certificate |
| | Proof of residence |
| **ENQUIRIES** | All enquiries should be submitted via email to:Jane.bodiba@ditholwanatrust.co.za |
| **SUBMISSION** | All completed documents should be submitted electronically to: **procurement@ditholwanatrust.co.za (NO WALK -IN ALLOWED)** |
| **NOTE** | **Organisation/Companies who fail to submit all the compliance documents will NOT be legible to receive opportunities from Ditholwana Ts`a Rena Trust** |

| SUBMISSIONS<br>Suitable service providers should submit quotations for the following services: | |
|---|---|
| **Generator** | |
| **Line Item /Activity** | **Units** |
| ✓ **CHAIRS** | 200 |
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1. **Proposal Submission and Awarding**
    - Where a RFQ is not received by the Ditholwana Tsa Rena Trust, by the due date and time in the stipulated email address, it will be regarded as a late submission.
    - **Late submissions will not be considered.**
    - Successful applicants will be contacted as soon as the evaluation process is completed.
    - **No regret letters will be sent out.**

2. **Appointment**

Appointment of the service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such an agreement, Ditholwana Ts`a Rena Trust reserves the right to appoint the alternative applicant.

3. **Enquiries and contacts**

Any enquiry regarding this RFP shall be submitted, in writing, to Pontsho Ngwepe: **Jane. Bodiba @ditholwanatrust.co.za**

Any other contact with the Ditholwana Ts`a Rena Trust `personnel involved in this application is not permitted during this process, other than as required through existing service arrangements or as requested by Ditholwana Ts`a Rena Trust as part of this process.

**DTRT RESERVE THE RIGHT TO NOT APPOINT OR READVERTISE SHOULD THE CIRCUMSTANCES ALLOW!!!**



